



**STATE OF NEW HAMPSHIRE
DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS
Office of Planning and Development
RFP DBEA 2024-13**

Clarifying Questions and Answers

Q1. Could you share the overall project timeline, and provide clarification regarding the timeline/deadlines for interim and final deliverables? Is there potential for that timeframe to be adjusted beyond November 2024 for feedback and testing prior to final fiscal tool delivery?

A1. It is intended that final delivery be completed by the end of November 2024. The timeline should reflect that goal. If more time is needed to successfully complete the objectives of the project, the proposal should reflect an alternative timeline and will be considered. Deadlines can be further discussed during contract negotiation.

Q2. Does the State of New Hampshire have pre-defined prototypes or categorization for its municipalities or counties? (e.g., rural, urban, etc.)

A2. The State recognizes cities and towns, which may not have direct relevance for the objectives of this project. Municipality categorizations might refer to population size, level of infrastructure, or other variables identified by the consultant.

Q3. Can you please confirm the estimated/total budget available for this project?

A3. The budget has been left open to encourage quality proposals that are responsive to the objectives outlined within the timeframe identified. Proposals will be evaluated based on the quality of the technical response (80 points) and cost effectiveness (20 points).