



**New Hampshire Council on Resources and Development**

**DRAFT MINUTES – October 10, 2024**

**MEMBERS PRESENT**

Heather Shank, Designee, Department of Business and Economic Affairs, Chair  
Shawn Jasper, Department of Agriculture  
Patrick Hackley, Designee, Department of Natural and Cultural Resources  
Amy Clark, Designee, Department of Education  
Adam Smith, Designee, Department of Transportation  
Jack Ruderman, Designee, New Hampshire Housing Finance Authority  
Mark E. Doyle, Designee, Department of Safety  
Betsey McNaughten, Designee, NH Fish & Game  
Jared Nylund, Designee, Department of Administrative Services  
John Martin, Designee, Department of Health and Human Services  
Adam Crepeau, Designee, Department of Environmental Services

**OTHER PARTICIPANTS**

Brendan McDowell, Principal Planner, OPD (CORD Staff)  
Allen Brooks, CORD Attorney, Attorney General's Office, Department of Justice  
Steve Walker, NH Conservation Land Stewardship Program  
Charlotte Harding, NH Conservation Land Stewardship Program

**ROLL CALL AND INTRODUCTIONS**

The meeting was opened at 3.00 PM by Heather Shank. She provided a brief overview of the recent changes at BEA with the creation of a new Division of Planning and Community Development (DPCD). The new division combines the Office of Planning and Development, Office of Broadband Initiatives and the Invest NH office. Ms. Shank is the new Director of DPCD and the new CORD designee as Chair for Commissioner Caswell. Ms. Shank briefly spoke about having a broader conversation regarding CORD and its various roles. She will follow up at the next meeting.

She also noted that there are two documents being drafted now with the assistance of Attorney Brooks, which will be discussed during future meetings, one being the CORD Procedures for Reviewing LCIP Requests from Property Owners, and the other a more general document for CORD members about CORD processes in general.

Ms. Shank introduced the new OPD Principal Planner Brendan McDowell who is the new staff person for CORD.

**MINUTES**

**Approval of August 8, 2024 meeting minutes.**

August 8, 2024 minutes were reviewed, two changes were made.

51 **MOTION:** *On a motion by Mr. Jasper, seconded by Mr. Ruderman, the August 8th, 2024*  
52 *minutes were approved as amended, unanimously, with abstentions due to absence at the*  
53 *August meeting by Mr. Smith and Ms. McNaughten.*

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55 **LAND CONSERVATION INVESTMENT PROGRAM (LCIP)**

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57 **FY24 Annual Report on the Monitoring & Status Updates of Land Interests Acquired**  
58 **through the NH Land Conservation Investment Program.**

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60 Mr. Walker briefly went over the FY 24 Annual Report highlights, described what LCIP is, how  
61 the Custodial Endowment Account works and its renewal process. He also explained about the  
62 Memoranda of Agreement with the DOJ, DNCR, and Fish & Game (the latter two have expired  
63 and would need to be renewed), and how LCIP is funded.

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65 Mr. Walker also noted a new mandate from the US Department of Agriculture, where if it funds  
66 an agricultural practice on a conservation easement, the landowner is supposed to check with  
67 the agency whether it is allowed. He added the USDA should be educating the impacted state  
68 agencies about it. Chair Shank asked Mr. Walker to follow up with her on the actual language of  
69 this new requirement. She also noted that this was only informational for CORD and no action  
70 needs to be taken at this point.

71 She thanked Mr. Walker for his presentation.

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73 **SURPLUS LAND REVIEW**

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75 **SLR 2024-005 Frenchman’s Lane, Portsmouth - The Department of Administrative**  
76 **Services proposes to gift transfer approximately 0.07 acres of Frenchman’s Lane**  
77 **abutting Islington Street in Portsmouth, NH to the City of Portsmouth. The proposed use**  
78 **would remain the same as the current use.**

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80 Jared Nylund, Designee, Department of Administrative Services explained the proposal, and  
81 said that in internal conversations about the potential value of this parcel to any agency it was  
82 decided to just gift transfer it to the city with GNC authorization.

83

84 Mr. Nyland answered questions from CORD members about the lack of conservation value of  
85 the parcels, its use as a city right of way, which will remain unchanged, legal review of the  
86 deeds, etc.

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88 **MOTION:** *Mr. Jasper made a motion to approve the DAS request to gift transfer approximately*  
89 *0.07 acres of Frenchman’s Lane abutting Islington Street in Portsmouth, NH to the City of*  
90 *Portsmouth. Ms. McNaughten duly seconded. The motion passed by a vote of 11:1:0 with*  
91 *abstentions by Mr. Nyland.*

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93 **OTHER BUSINESS**

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95 There were no questions.

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97 **Next Meeting – DECEMBER 12, 2024, at 3:00 – 4:00 PM.**

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99 *Meeting adjourned at 3:26 PM.*

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102 **NOTE:** SLR application deadline is NOVEMBER 8<sup>th</sup> for the December meeting, a department  
103 staff person must attend to present any requests their agency refers to CORD.  
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